

## **Minutes of the Parish Council meeting held Tuesday 2nd November 2021 at 7 pm at the Pendle Room, St Nicholas Church.**

**Members Present** Councillor M Pilkington in the chair  
 Councillor R Vickers  
 Councillor S Clarke  
 Councillor C Eaves  
 Councillor K Galea  
 Councillor James Smith  
 Councillor I Jackson,

**Also present** 1 member of public,

**1. Apologies for Absence –**  
 Councillor A Rickard, Councillor Justin Smith ,Borough Councillor R Newmark

**2. Declarations of Members Interest of items on the Agenda - None**

**3. Minutes of meeting held 7<sup>th</sup> September 2021**

**RESOLVED** Minutes approved & signed

**4. Accounts for payment**

**RESOLVED** the accounts for payment be approved as per schedule

**4b. Review the External Auditor Report**

**External auditor report 2020/21**

On the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR), in our opinion the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met

**External auditor certificate 2020/21**

We certify that we have completed our review of Sections 1 and 2 of the Annual Governance and Accountability Return, and discharged our responsibilities under the Local Audit and Accountability Act 2014, for the year ended 31 March 2021.

**RESOLVED** to note and accept the report

**4c. To consider subscribing to the Scribe Accounting system for local councils**

- A custom made system for local councils which assists in meeting all accounting procedures, compliant with the **Data Protection Act 2018**, including changes after Brexit and the end of the European Secrecy agreement;
- **reduced risk** of mistakes and robust against scrutiny with full **audit trails**, in line with **GDPR** requirements;
- transparent and secure as **backups run automatically**;
- **no hidden** consulting and training fees;
- demonstrating **best practice** when managing public funds;
- £19 per month + £97 set up fee

**RESOLVED** all were in favour of updating the council accounting systems and subscribing to the ‘Scribe accounting system’ in the interests of transparency.

**5. Planning Applications –**

**Application 3/2021/1025** Proposed extension to infill roof covered area and elevational alterations at Mooredge, Simonstone Road

**RESOLVED** No Objections- RVBC will be asked to ensure cladding is appropriate for AONB

**Application 3/2021/1014** Proposed single storey extension.at Whins Farm, The Whins

**RESOLVED** No Objections

**Application 3/2021/1048** Conversion of existing commercial floorspace to create additional residential accommodation associated with an existing dwelling.at 14-16 Whalley Road

**RESOLVED** No Objections

**5b. Updates on previous Applications – None**

**6. Highway safety issues –**

The following issues have been reported to LCC Highways and County Councillor Ged Mirfin is also aware of the issues and visited the village to review.

- **Parking at Junction of St Nicholas Avenue with Padiham Road**  
Cars regularly park right up to the junction on both sides and narrow the road so much that ingress and egress is difficult
- **Parking at junction of Watt Street/Pendle St East/west**
- **Watt St speed limit- request for 20mph limit as this is the route to St Mary's RC School**
- **Clitheroe Road- Traffic speed, narrow pavement**
- **Whalley Road- parking issues at school times**
- **Padiham Road- parking issues**

Sabden Primary School has a new school council and Clr M Pilkington has met the council members and headteacher. Traffic and parking issues were raised and they indicated they would like involvement in any initiatives we spearhead. Clr K Galea will arrange to meet the school council to further discuss highway safety issues and next steps.

**7. Heritage project 'Calico & Clogs' update –**

Clr R Vickers reported reported the format & style is sorted and on track to get everything to print. The deadline for completion is February 2022. The Lengthsman is starting work on the placement of Richard Cobden Head.

**8. Access route & tramper trail- Churn Clough-work has started and discussions taking place with St Nicholas church regarding Tramper storage.**

**9. Consideration was given to the provision of more planters for the village.**

Clr S Clarke reported. The parish council funds planting of a number of planters and the Rose Garden. Other organisations and residents fund planters and planting. Flowers vastly improve the village. Clr S Clarke suggested more planters would further enhance the village and that business' could be approached, asking them to provide, plant and maintain a planter and an option to place a small name plaque on the planet.

Clr Clarke offered to lead the project and circulate letters in the New Year.

**RESOLVED** all in favour of approaching business'

**10. Best Kept Village Competition 2021 review.**

Sabden received a Highly Commended in the Champion class, which was very commendable. Clr S Clarke was thanked for all her efforts and all the Outstanding Features entries were commended upon their efforts. Some areas of the village need more attention next year.

**11. Beacons to celebrate the Queens Platinum Jubilee**

Councils/communities have been asked to consider lighting a Beacon on 2<sup>nd</sup> June 2022 to celebrate the Queens Platinum Jubilee.

Councillors will consider and discuss further at the next meeting.

**12. Police-Rural Task Force**

A letter has been received introducing the Rural Task Force police officers who will be specifically tackling rural crime.

They will be invited to attend a future meeting.

**13. For Information Only**

**Playground Report-** No change grass seeding around slide still outstanding Wicksteed informed  
**Parish Council Liaison-**Clr R Vickers reported, the emptying and provision of Dog/Litter Bins is still under discussion, Dog Theft posters available, Platinum Jubilee Beacons raised.

**Code of Conduct Training for Clerks/ Councillors** 23rd November - Clr R Vickers, Clr A Rickard, Clr C Eaves, Clr Kay Galea, Clr Sue Clarke, Clr Marilyn Pilkington 3<sup>rd</sup> November Angela Whitwell

**Update on final works to pavements and roads at the Victoria Mill development**

Skipton Properties are at present awaiting permission so we can finish off the roads and pavements- once completed they will go onto maintenance for 12 months and then over to the council for adoption.

They think the 20 MPH sign came out of a request from LCC.

**Remembrance Sunday-**Chairman Clr M Pilkington will lay the wreath

**14. Public Participation-**

**Parking/access issues at the junction of St Nicholas Avenue/Padiham Road and throughout the village.**

**15. Date & Time of next meeting – Tuesday 7<sup>th</sup> December 2021 at the Pendle Room St Nicholas Church at 7 pm.**

**Accounts for payment.**

P Hardman	Lengthsman	£405
C Walton	Grass Blacko	£293.25
C Walton	Grass Sabden	£346.04
A Whitwell	Clerks Salary/exp	£1212
A Whitwell	Lengthsman Admin	£468
Standen Estates	Rent	£392
T Cornall	Plants	£94.44