



Minutes of the Annual General Meeting of Sabden Parish Council held Thursday 18th May 2023 at 7.15 pm at the Pendle Room, St Nicholas Church.

Members Present

Chairman	Councillor K Buckley
	Councillor K Galea
	Councillor S Clarke
	Councillor C Eaves
	Councillor I Jackson,

1. Signing of Declarations of Acceptance of Office by Councillors

Councillors duly signed their acceptance of Office forms in the presence of the RFO

2. Election of Officers

Chairman

Resolved Cllr K Buckley was proposed, seconded and unanimously elected as chairman and duly signed the Declaration of Acceptance of Office in the presence of the RFO

Vice Chairman

To be considered when there is a full council

3. Representatives to other committees

Parish Council Liaison – Rota system throughout the year

Other committees- Rota system throughout the year

4. Account Signatories

Signatories will be updated by deleting any retired councillors.

5. Date & Time of meetings for forthcoming year

Resolved Meetings will be held on the first Thursday of the month at 7.15pm unless otherwise stated

6. Annual Governance Statements 2022/23

Resolved The annual Governance statements were reviewed and approved

7. Effectiveness of Internal Audit Policy

Resolved The policy was reviewed and approved

8. Risk Assessment Policy

Resolved The policy was reviewed and approved

9. Accounting Statements 2022/23

Resolved The Accounting Statements were reviewed and approved

10. Apologies for Absence

None

11. Date & Time of next meeting

Thursday 8th June 2023 at 7.15pm