

## **Minutes of the Parish Council meeting held Tuesday 6<sup>th</sup> March 2018 at The Pendle Room, St Nicholas Church at 7pm.**

**Members Present** Cllr J Shorter in the chair  
 Cllr K Marks  
 Cllr S Clarke  
 Cllr M Pilkington

**Also present** 3 representatives from Skipton Properties and 3 members of the public.

As the chairman was absent due to ill health and the council currently does not have a vice chairman a chairman was selected for the meeting.

All were in favour of Cllr J Shorter chairing the meeting

1. **Apologies** for Absence – Cllr A Haworth, Cllr H Spry Cllr P Newmark Cllr R Newmark
2. **Declarations of Members Interest of items on the Agenda** - None
3. **The representatives (Darren, Sarah & Jay) from Skipton Properties gave an update on progress at Victoria Mill, Sabden**  
 Following the consultation event issues raised – parking, heritage & ecology have been reviewed.  
 The proposal will reduce the number of plots to 30 – previous application had 35. All properties will be 3 or 4 bed -16 -3 bed 14- 4 bed. No 2 bed properties.  
 The Chimney is structurally unsafe , proposals would demolish the chimney and rebuild at a different site – designed to be on the ‘flight path’ of bats- where it will be an ecology tower 7.5m high.  
 All dwellings apart from 5 will be 2 storey the 5 others will be 2 ½ storey. No dormers are proposed.  
 Hoping for some sort of management scheme for the whole of the site to ensure those areas outside the outline of properties do not fall into disrepair.  
 Driveways will be longer and wider than average. 2 plots will be allocated for over 55’s to meet the RVBC policy requirement.  
 The pond will be filled in once drained and inspected for Greta Crested Newts. Ecology specialists involved in these processes.  
 Skipton Properties has been working with RVBC and received a very detailed pre application response from them. It is hoped the application will be submitted by the end of the month.
4. **Public Participation** : Favourable response to Skipton Property proposals
5. **Minutes of meeting held 6<sup>th</sup> February 2017**  
**RESOLVED** Minutes approved & signed.
6. **Accounts for payment** – Approved as per the attached schedule
7. **Planning Applications** -  
**Application 3/2018/0084** Variation of condition 2 from planning permission 3/2010/1014 to allow amendments including changes in floor levels and height of buildings, amendment to fenestration and unified roof pitch (units 1-3 to match units 4-5) at 11 Stubbins Lane (Printworks)

In her absence Cllr H Spry had submitted the following observations :

*The height of the elevations of units 4-5 should not be raised any higher than the maximum height of the original buildings on that site. The elevations of units 4-5 are already significantly higher than the original buildings in that area of the site.*

*The amended application includes the installation of solar panels on all units, originally only 2 south-facing units were mentioned. 4 of the 5 units will have solar panels installed on the front of the properties which will impact on residents opposite who will experience glare from afternoon sun reflecting on the panels (west-facing units 4-5 in particular). This is especially significant during summer months.*

Following discussions all councilors agreed with these comments and it was unanimously **RESOLVED** to submit these observations to RVBC.

**Application 3/2018/0022** Non-material amendment to approved plans under application 3/2010/1014 to allow revised floor levels. At 11 Stubbins Lane (Printworks)

**RESOLVED** The height of the elevations of units 4-5 should not be raised any higher than the maximum height of the original buildings on that site. The elevations of units 4-5 are already significantly higher than the original buildings in that area of the site.

**Application 3/2018/0097** Construction of new dwelling house on land adjacent to the existing house at 5 Brookside

**RESOLVED** No Objections

**Application 3/2018/0132** Raising roof and two storey extensions to front, rear and side. Alterations to existing fenestration. Juliet balcony to rear at 27 Pendleside Close

Councillors will make a site visit and this will be discussed at the April meeting

**7b. Update on previous applications :**

**Application for Phone Mast** – No response to our query re start date

**8. Displaying notices in Notice Boards –**

Clerk advised a common sense approach with parish council and parish information taking priority. We do not display notices from business' or where there is commercial gain.


**9. The following policies were reviewed and updated as necessary**

- Freedom of Information- Publication Scheme
- Complaints Procedure
- Risk assessment
- Effectiveness of Internal Audit
- Model code of Conduct

**RESOLVED** all to be adopted and reviewed in 12months.

**10. Information regarding General Data Protection Regulations**

Clr J Shorter explained the implications of the new regulations due to come into force from 25<sup>th</sup> May. It highlighted a few issues which will be addressed over the coming months.



It was suggested the parish council should purchase a laptop to be used solely for pc business and this will address the issue of parish council data being held on a personal laptop. The clerk will look at costs and report back to next meeting

**11. FOR INFORMATION ONLY**

**Playground Report** – No Change.

**Borough Councillors Report** – In his absence due to a RVBC community committees meeting Bor Clr R Newmark sent a message regarding the bench on Padiham Road near Mount Pleasant. The resident of the new built property has asked if it can be removed to allow cars to park closer to the wall which in turn will allow safer entrance and exit from the property. Councillors do not have an issue with its removal.

The RVBC environmental officer has asked if Sabden wish to host another Dogs Trust event this year. Councillors felt Bi annually would be better and also preferred a weekend.

**12. Date & Time of Next meeting** –Tuesday 3<sup>rd</sup> April 2018 at 7pm at the Pendle Room , St Nicholas Church.